

Covid-19 Risk Assessment - Gaelscoil Bhaile Brigín

School Activity	Risk Level (High/Medium/Low)	The school has recognised the following risks	The following procedures are in place to deal with recognised risks
Entering school in morning	High	<p>People not adhering to social distancing</p> <p>Students not staying in their lines</p> <p>Students playing with each other/outside own pod or bubble</p> <p>Parents/guardians not social distancing</p> <p>Students not washing hands when entering class</p> <p>Students who do not go directly to their seats</p>	<ul style="list-style-type: none"> • Parents/guardians of children in 3-6th class cannot enter the school campus • One parent/guardian of children in 2nd class may accompany their child to their line on the Quad, but must leave immediately • Junior Infants-1st & An Cuan: one parent/guardian may accompany child to their line, but must socially distance in accordance to markings laid out. No parent/guardian may enter school campus if they have any Covid-19 symptoms • Junior Infants: Róisín: line up directly behind school building (as per video). There will be a mark for the line for students and also marks for a parent/guardian to socially distance. • Junior Infants – Sinéad –they will line up in front of the Junior Infants class window beside the grass. • Senior Infants: Ciara: they will line up beside the bike rack.

			<p>Parent/guardian will socially distance in accordance to marks. Rang Neasa: line up outside windows of Senior Infants classes.</p> <p>Parent/guardian will adhere to social distancing markings. Both classes will enter through the main door – Neasa first, then Lára.</p> <ul style="list-style-type: none">• Rang 1: Both 1st classes will line up at the side door (near Bracken). Rang Ciara will line up to the right when looking at the doors and Rang Maria will line up to the left. Parent/guardian from Rang Chiara will socially distance in front of 1st class windows and Rang Maria to the other side.• Rang 2: Both classes will line up on the Quad (Rang Elaine beside the fence and Rang Gráinne beside the grass). They will be collected by teacher and walked up the hill beside Wavin, in front of the Infant rooms and in through the front doors. They will walk in past Senior Infants and 1st classes, who will be in their rooms. Beidh an dá rang i líntí ar an quad• Rang 3: Both classes will line up in the 1st yard beside the Quad. Rang
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			<p>Emma beside the entrance gate, socially distancing 1m apart (spots on ground). Rang Dheirdre will line up beside the fence on the other side of the yard. Teachers will collect from yard and walk up the hill beside the grass. They will enter through the “old” doors at back of school. Rang Emma will go first, then Rang Dheirdre. 4th class will be between then, thus ensuring time to enter will appropriate space. Teacher will ensure that there is adequate space before entering.</p> <ul style="list-style-type: none">• Rang 4: Rang Aoife will line up, socially distancing at 1m in the middle of the 1st yard. They will be collected by teacher and walked up beside the hall and enter the side doors. Rang Dearbhla will line up beside the gate in the middle yard. They will walk up (after 3rd class, ensuring adequate space between the 2 4th classes on entry). Rang Dearbhla will wait until Rang Deirdre have left the yard.• Rang 5: Rang Daithí will line up, socially distancing beside the fence
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			<p>at the other side of the middle yard. Rang Maria will line up, socially distancing 1m apart on far side of the last yard. The teachers will collect them and walk them up beside the hall and enter by the side door. Teachers will ensure that classes are distancing from each other.</p> <ul style="list-style-type: none">• Rang 6: Rang Chillín will line up in the middle of the middle yard. Rang Tom will line up beside the gate in the last yard. The teachers will collect them, walk them up the hill and will enter the building via the back of the school.• Teachers will ensure that classes socially distance from each other.• Students will not be allowed gather inside the building if raining.• Staff children: may wait outside the room in which their parent works before going into their line.• We recognise that this will take time, especially at the beginning.• Children arriving late will have to enter by the front of the building and sign in. R3-6 will have to sign in themselves, Junior Infants -2nd class will have to be signed in by a parent, however the parent will not be able to
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			<p>accompany child to classroom. If a parent is signing in, they must adhere to guidelines and wear a mask.</p> <ul style="list-style-type: none"> • Children with specific additional needs: a parent/guardian may contact the school if it is felt that their child (3rd class + cannot be on the school campus by themselves and arrangements can be made). • No student or parent, under any circumstances, is allowed on the school campus before 8.45 at the earliest. Note: children who will be on own should not be on premises before 8.50. • No parent/guardian may stay on the grounds once the child has been collected from the line. They must leave immediately. • Parent/guardian must socially distance
Leaving school at end of day	High	<p>Parents/guardians not adhering to social distancing rules Late collections</p> <p>NB some classes will leave the building a few minutes early to ensure the greatest degree of separation</p>	<ul style="list-style-type: none"> • Parents/guardians must socially distance at the collection points. • Junior Infants: Sinéad – collected from back door at 1.30. • Junior Infants: Róisín : to be collected from the front door at 1.25.

			<p>Parent/guardian must line up outside offices.</p> <ul style="list-style-type: none">● Senior Infants, Ciara: to be collected from the front door at 1.30. Parents to line up outside Senior Infants window.● Senior Infants, Neasa: to be collected from the side door at 1.30. Parents to socially distance.● Rang 1 Maria & Ciara: to be collected from the main door at 2.20. Maria first, then Ciara. Rang Ciara will wait in line outside Rang 1 as Rang Maria are sent out. Parents from Maria's class to line up outside the offices, parents from Ciara's, outside senior Infants.● Rang 2: To be collected from the back door at 2.20. Rang Elaine will exit first, parents to socially distance at door, Rang Gráinne to follow. Parents to socially distance on Quad.● Rang 3: Deirdre & Emma: To exit through back door, Rang Deirdre first, followed by Rang Emma. They will leave at 2.30 and walk down the hill beside Wavin. Parents will not be on the grounds.● Rang 4 : to leave from side door. Rang Dearbhla will exit at 2.20
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			<p>followed by Rang Aoife. They will walk down past the hall. Rang Aoife will wait until Rang Dearbhla have left the building before going down the stairs at 2.25.</p> <ul style="list-style-type: none">● Rang 5: to leave from side door. Rang Maria first at 2.30 followed by Rang Daithí when Rang Maria has left the building.● Rang 6: to leave through the front door. They are to be lined up outside Junior Infant classes at 2.30 (before 3rd class begin to leave). Rang Tom first, followed by Rang Chillín. 6th class are to walk out past Junior Infant windows and down past Wavin.● An Cuan (those collected by parents): back door (old door) at 2.20 – parent/guardian line up beside the mural. Some children go home with their base class, in these cases they are to follow their class guidelines ab above. <p>Parents/guardians of children in 3-6th cannot collect from the door. Parents/guardians of children with special needs, please see note above.</p>
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			<ul style="list-style-type: none"> ● One parent/guardian is allowed on the grounds for collection/drop off purposes for Junior Infants to 2nd class. ● In order for this to be implemented, children must be collected on time.
Sick students/ staff coming to school	High		<p>Provide for online educational supports for the student, where appropriate</p> <ul style="list-style-type: none"> ● Guidelines for staff/students who become unwell with Covid-19 symptoms <ul style="list-style-type: none"> ● The isolation room has been identified. ● All staff members have a duty to recognise signs and symptoms of COVID-19 ● If anyone is displaying symptoms, the identified member of staff will accompany student (or staff if they are unable to travel home byself) to the isolation room. They must distance from the person exhibiting symptoms by at least 2m and wear PPE. ● The class teacher will give the student a mask to wear (Staff member will put on their own) The person will be advised to wear the mask until they are at home. ● The person will be told not to touch any surface/door/wall or any one else. ● The class teacher must inform the principal/secretary who will, in turn, contact parents/guardians to arrange for collection.

			<ul style="list-style-type: none"> • Under no circumstances may a staff member bring home anyone displaying symptoms. • There will be tissues available in the class and in the isolation room. They must be discarded immediately. • Staff members must go home immediately. If they are unable to go home, they must wait in the isolation room until someone can collect them. • The room will be cleaned down before anyone else enters. The person who cleans the room must wear PPE and must double bag the rubbish bag. • If there is more than one case at a time, the area under the stairs may be utilised as an isolation room, with the doors opened. • The staff member or parent/guardian of student will be advised not to attend GP or pharmacy, rather to contact GP and follow their instructions. • They will be also advised not to use public transport. • If the school is contacted by the HSE as a result, all relevant information to aid contact-tracing will be supplied.
Cleaning	High	<p>without adequate cleaning, the potential for spreading the virus is increased.</p> <p>high use of touchable surfaces</p>	<ul style="list-style-type: none"> • There will be an increase in the cleaning hours. Beidh méadú ar líon na n-uaireanta glanadh a bheidh ann. • A 3rd cleaner will be employed. “ will carry out the normal cleaning and the 3rd will sanitise all touchable areas,

			<p>chairs, tables etc with fogging machine.</p> <ul style="list-style-type: none">• Equipment/toys will be cleaned weekly.• Aistear: children will remain their pod and will remain at the same station for the week, using same equipment.• Equipment will be cleaned weekly, including PE equipment• An Cuan will be done daily and the seomra Ciúin will be “fogged” once a day.• Any broken toys will be removed by teacher.• Any new toys/equipment will be easily cleaned.• Staff must clean their workstations twice a day – at the beginning and end of day.• iPads: they are to be cleaned by students with wipes before and after use.• Library: returned books to be left in a designated area in the classroom to be returned to library every Monday.• Daily log of cleaning to be kept by cleaning company• Staff are responsible for cleaning any common area upon which they place their own personal items eg phone..
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Yard	High	<p>People from different pods and bubbles mixing.</p> <p>difficulties ensuring social distancing.</p>	<ul style="list-style-type: none"> ● In accordance to guidelines, children are to remain their bubbles for the day and are not to mix with other bubbles. ● Junior Infants: will play in area beside bike racks. The 2 bubbles will be separated. They will go in and out the main door ● Senior Infants: They will play in the Infant yard. The 2 bubbles will be separated. They will enter and exit through the main door. They will go out before Junior Infants. ● Rang 1& 2: They will enter and exit the back door. 1st class will be in the middle yard. 2nd class will be in teh last yard. The classes will be remain in their bubbles in the yards. ● Rang 3:3rd class yard ● Rang 4: to exit at side door and walk past Bracken and into 4th class yard. ● Rang 5: in the 1st yard. They will go out the side door and down the hill ● Rang 6: quad and grass, alternate days. On wet days, the 6th class on the grass will go to the hall.

			<ul style="list-style-type: none"> • An Cuan: Bíonn An Cuan Sinsearach – with own class yards. Junior Cuan, with own class where possible, hall and garden to be used when not. • Returning from yard: Infants, in front door first, 1st class to walk up hill beside Wavin and in through front door. 3rd and 4th will come up by Bracken and enter side door. 2nd, 5th, 6th to come in the back doors. • Staff Rota: to be organised in groups at class level to minimise number of people in contact with bubbles. • 6th class will not be able to help with younger classes. • Students to go straight to class after yard – they are not to line up outside. • All students will have to go to the toilet before going to yard. There will be no toilet during little break
Staff Room	M	<p>size of room</p> <p>that people won't adhere to social distancing</p> <p>sharing of cutlery etc</p> <p>assembling around microwave etc</p>	<ul style="list-style-type: none"> • We must all be aware of the risks of gathering together and must work together to reduce those risks by reducing numbers.. • Everyone should, where possible, use their own, reusable cups/dishes and cutlery eg bring lunch in lunch

			<p>box and eat from that, drink from own cups.</p> <ul style="list-style-type: none">• The staff room has been rearranged. All excess furniture has been removed and tables and chairs moved. People are to sit out from the table to ensure SD from others. A mask must be worn if you turn to another table.• SET teachers who have used this room have been assigned shelves for their equipment.• Nothing can be left on the countertops (lunchboxes, bottles, food etc) as they will be sanitized daily• Staff must clean their hands in their own rooms before coming to staff room to reduce numbers around sink hand sanitisers will be hung outside doors.• Doors and windows to be left open where possible.• Cleaning equipment will be available to clean any areas personal equipment is left.
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<p>Equipment</p>	<p>H/M</p>	<p>Danger of spreading virus between pods/bubbles</p>	<ul style="list-style-type: none"> • Equipment not be shared between classes, especially if not cleaned between turns. (see cleaning section) • Maths equipment to be shared out • New equipment to be bought to reduce need to share amongst classes. • Yard Equipment: will not be in use during COVID • Aistear equipment from store room will be divided amongst classes or stored in container outside. • Classroom equipment will be cleaned weekly. Equipment to be left out by teachers on appointed day. sin a leagan amach dona glantóirí.
<p>PE/Hall</p>	<p>High</p>	<p>Danger of spreading virus between pods/bubbles</p> <p>Outside coaches</p>	<ul style="list-style-type: none"> • Toilets and touchable areas will be cleaned daily • Staff and children must clean their hands before and after before and after. • PE rota and planning will reduce sharing of equipment – same class levels will use same equipment, but 3 days apart eg 1st class A on Monday, 1st Class B on Thursday. PE equipment to be cleaned weekly..

			<ul style="list-style-type: none"> • Hall to be entered by main door and to exit at the back door and to walk to school on the hill. • That PE will be done outside as much as possible. • GAA: We will await guidance from the GAA. • Dancing will not place for the duration. • Infant Club: numbers to be capped, hall to split into 4 and each child remains with children from own bubble. This will be reviewed in September. Infant club will not take place in classrooms • After school clubs: to be decided in September. There will be no after school clubs for the month of Sept. • Choir: Social Distancing of 2m will be required, at least. Decision to be made on return to school. • Sports teams: to be decided based on guidance of GAA.
Classroom layout/Social Distancing	Medium	possible lack of space of space to ensure SD	<ul style="list-style-type: none"> • All space will be utilised to maximise social distancing. • Container outside to and all non-essential furniture to be stored, including shelves, extra desks etc.

			<ul style="list-style-type: none">• Shelves to be hung at end of classrooms for teacher/SNA equipment.• Each child will have a personal storage box for books, copies and personal equipment (pencil cases, marla, paint brushes etc). They will be stored by pod, with their name on them. Children are not to share boxes.• Tables from 3rd-6th will be laid out in accordance to Department guidelines – further information can be found here: file:///C:/Users/c/AppData/Local/Temp/82023_7612d390-4a73-4afb-ba06-5d1c41bd5a0a.pdf• Classroom doors are to be left open at all times and, where possible, windows (Cuan not included). This will support ventilation.• Junior Infants -2nd do not need to adhere to social distancing of 1m. They will be in pods and will remain with them for Aistear, group work etc.• Teachers' desks will be at least 1m from the childrens. Perspex will be on teachers desks.• 3rd-6th class, the desks will be separated with 2 at each desk, at
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			<p>either end. 2-3 tables will be in a pod and will remain together, while socially distancing as much as possible. They will remain as a pod for group work/reading groups, moving around the school etc.</p> <ul style="list-style-type: none"> • Areas around the sink are to be kept clear as they will be sanitised daily.
Hand hygiene	High	<p>that hands won't be washed often enough</p> <p>that they won't be washed correctly</p>	<ul style="list-style-type: none"> • Hand sanitisers will be at the doors of all rooms and external doors. Children won't use these on the way in. • On entering the classroom, the children will hang their coat on their chair and go with their pod to their assigned wash basin area. One pod at the toilets and a pod each at the stations at the back of the class. Hand soap, warm water and hand towels are available. ceann amháin a úsáid ag an am • Children must wash their hands on arrival at school, after using the toilet or sneezing or coughing, before eating, before and after PE and after coming in from playing. They must also wash their hands any time they are dirty.

			<ul style="list-style-type: none"> • It is recommended that they wash their hands with warm water and soap as often as possible, instead of using hand sanitiser. • Parents and guardians asked to ensure children wash their hands before leaving the house in the morning. • All staff must wash their hands with soap and water on arrival in the morning, before eating, before and after yard duty etc. They must use hand sanitiser before entering any classrooms. • Every member of staff has a duty to promote hand hygiene and respiratory hygiene throughout the school day. • Teachers to carry out hand washing and respiratory etiquette lessons • Posters regarding hand hygiene etc will be hung around the school.
Markings/Posters	low	people not following instructions re hand hygiene and social distancing.	<ul style="list-style-type: none"> • Markings will be put outside to ensure that adults socially distance 2m. • Posters will be hung around the school re symptoms and hygiene etiquette.

			<ul style="list-style-type: none"> • Markings will be on hallways to facilitate 1m distancing between children
Staff Toilets	Medium		<ul style="list-style-type: none"> • Staff will use assigned toilets to reduce potential for spreading the virus. See staff guidelines.
Visitors	High	Potential for spreading the virus	<ul style="list-style-type: none"> • All staff must sign in AND out of school each day, to include times. This is to facilitate contact tracing if necessary. • Return to work form to be filled in and returned no sooner or later than 28/8/20. • All non-essential visitors (anyone who is not staff or student) will not be allowed on premises without prior arrangement. • All visitors, parents included, who enter the building will need to fill the contact log book, to include information such as contact details, who they were with etc. • If a physical meeting between staff and parent is arranged, 2m social distancing must take place. One parent only may attend meeting. Masks must be worn if SD cannot be enforced.

			<ul style="list-style-type: none">• Boxes to be hung outside classes for notes/newsletter etc to reduce number of people entering classes. Class teacher must empty daily.• All staff must use sanitiser before entering another room and should mark on the form at door.• Every effort should be made to hold meetings virtually if possible.• All communications, where possible should take place via email or phone.• Visitors must adhere to hand hygiene guidelines and where masks where appropriate.• All visits should be kept as short as possible.
PPE			<ul style="list-style-type: none">• Visors will be available for all staff members. They are to be used when involved in intimate care or first aid. They can also be used in situations where 2m SD can not be adhered to. If you are on yard duty in the hall you must bring your own. Staff must clean their own after use. They are not to be brought home..• Each class shall have it's own supply of PPE, to include gloves, aprons, masks etc. It is the teacher's

			<p>responsibility to inform the office if supply is running out, in order to ensure a new supply is provided.</p> <ul style="list-style-type: none">• Government advice is not to wear gloves all the time, rather to focus on regular hand-washing as continual glove wearing will spread any virus. They must, however, be worn when any first aid or intimate care is carried out. Hands must be washed before and after using gloves and they must be disposed of appropriately – see guidelines.• Aprons must be worn if first aid/intimate care is carried out.• Masks and visors are available and should be worn in any situation whereby 2m SD cannot be adhered to. Staff are welcome to wear their own either.• While Government guidelines are for children under 13 not to wear masks, we understand that some may wish to do so. In this case, we ask parents/guardians to ensure that they know how to wear them appropriately.• If disposable PPE is used, it must be disposed of appropriately (see posters
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<p>Intimate care needs of children with SEN</p>	<p>Medium</p>	<p>That appropriate PPE is not worn Unable to adhere to SD guidelines</p>	<ul style="list-style-type: none"> ● Boxes of appropriate PPE will be in An Cuan. ● Intimate Care policy to be adhered to ● Appropriate PPE to be worn and disposed of correctly. ● Hands to washed before and after ●
<p>Staff congregating in communal areas</p>	<p>High</p>	<p>Groups at the photocopier, offices, staff room in morning etc.</p>	<p>*photocopier to be cleaned with wipes after each use, and staff must clean hands before and after use.</p> <ul style="list-style-type: none"> ●not to queue at machine ● not to enter Aisling’s office. If something is required, contact her and she will leave it out.
<p>Staff Meetings</p>	<p>High</p>	<p>Large group of people for sustained length of time.</p>	<ul style="list-style-type: none"> ● Sections of staff meetings done on Zoom where possible ● Subject groups to meet together while socially distancing ● When necessary full staff meeting in hall
<p>First Aid/caring for a child who is hurt</p>	<p>High</p>	<p>unable to adhere to SD guidelines</p>	<ul style="list-style-type: none"> ● Boxes of appropriate PPE will be in classes and in first aid box for hall. ● Appropriate PPE to be worn and disposed of correctly. ● Hands to washed before and after
<p>Fire Drill</p>	<p>High</p>	<p>Risk of classes unable to remain as part of bubble</p>	<ul style="list-style-type: none"> ● Each class will practice as an individual bubble, thus in the case of an emergency will know where to go. ● It is recognised that in the case of a fire that immediate physical safety will take precedence over any potential risk of

			catching COVID during evacuation of the building.
Special Education and Special Educational Needs	high	size of classrooms méid na seomraí níos lú children from different bubbles attending learning support teachers.	<ul style="list-style-type: none"> • All learning support will be provided by withdrawal. (Infants: 2nd teacher will be part of the class bubble). • SET teacher to clean down table and chairs between each group • Perspex will be use • Children will be collected from class as usual, but teacher will not enter classroom. Class doors will be open. • If a child/group is taken outside normal timetabled time, this mustbe noted to facilitate contact tracing, if necessary. • The maths corner and locker corner will be emptied to provide additional space to SET team. • No in-class support will provided this year to reduce risk • In SET rooms, teacher to ensure social distancing. • Movement breaks etc can still take place. If possible, they should take place outside . SNA/Teacher should ensure, where possible, social distance and when not ensure that they are wearing fask coverings.

			<ul style="list-style-type: none"> • Equipment should not be shared between students. When equipment eg balls are in use, SNA should clean before and after use with disposable wipes. Student and staff member should wash/sanitise hands before and after use. • Toe by Toe –provided by a specific SET
An Cuan		moving from An Cuan go mainstream class	<ul style="list-style-type: none"> • Children will attend their mainstream classes • They will wash their hands before and after in-class sessions • Where they go in groups they will remain as a pod with their SNA, where they go by themselves they will be part of a specific pod. • They will have their own equipment in the mainstream class • Bus to arrive 8.55 and leave at 2.25 • Hand-sanitisers to be used on entering/exiting bus • Masks/visors to be worn by bus escorts • Parents are asked to socially distance, where possible • Where possible, children should socially distance 1m

<p>Uniforms</p>			<ul style="list-style-type: none"> • It is recommended that each child have 2 jumpers/shirts (green jumpers can be sourced from Tesco/M&S etc – they do not have to be official school jumpers) • It is recommended that they are alternated daily • School tracksuits can be worn on alternate days, not just on PE days
<p>Homework/Books/School bags</p>			<ul style="list-style-type: none"> • There will be no written homework from Infants -4th class • Readers will be sent home in rotation eg book assigned for Monday & Tuesday – return to school to box until following week and a new book given for Wednesday and Thursday – returned to box on Thursday until the following week. • Google classrooms/Seesaw where possible for homework. • Parents can purchase copies of books for home if so required (although there is no pressure to do so) • There will be strictly no sharing of books between children. Please ensure that books in school bags for next day. Please clean down books before returning

			<ul style="list-style-type: none"> • Parents are asked to clean school bag weekly • Homework copies – 2 copies per child. One is to be used on Monday & Tuesday and placed in box in room on Wednesday. The other is to be used on Wed & Thurs.
Lunch boxes/drinks			<ul style="list-style-type: none"> • Please ensure that students have enough drinks to reduce need to fill bottles in school • Please ensure that students can open and close their lunch boxes and drinks • Please ensure that bottles and lunchboxes are cleaned before sending into school

Important Note: It should be noted that risk in the context of this risk assessment is a general health and safety risk in relation to the spread of Covid 19.

Relevant advice was referenced using the following sources:

UNICEF

<https://www.unicef.org/media/68366/file/Framework-for-reopening-schools-2020.p>

GOV.IE

<https://dbe.i.gov.ie/en/Publications/Publication-files/Return-to-Work-Safely-Protocol.pdf>

WHO

<https://www.who.int/emergencies/diseases/novel-coronavirus-2019/technical-guidance/guidance-for-schools-workplaces-institutions>

HIQUA

<https://www.hiqua.ie/reports-and-publications/health-technology-assessment/evidence-summary-spread-covid-19-children>

NSAI

<https://www.nsa.i.ie/images/uploads/general/NSAI-Guidelines-for-COVID-19-2020-04-09.pdf>

Additional advice when dealing with a suspected case of Covid-19 can be found at

<https://www.nsai.ie/images/uploads/general/NSAI-Guidelines-for-COVID-19-2020-04-09.pdf>

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

Guidance from The Department of Health will influence this live document as changes in public health recommendations change during the fight against Covid 19.

This risk assessment has been completed by the Board of Management on 22.6.20.

Rinneadh uasdátú ar an measúnú riosca seo ar an 25/8/21

Signed _____ Micheál Mac Mathúna _____ Date ____ 25/8/21 _____

Chairperson, Board of Management

Signed ____ Clodagh Ní Mhaoilchiaráin _____ Date ____ 25/8/21 _____

Principal/Secretary to the Board of Management